

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
March 20, 2024
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mrs. Johanna Burkhardt
Mrs. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza (*remote*)
Mrs. Suzanne Vimislik

MOTION Howe

SECONDED Bell

APPROVED 4/22/24

**MEMBERS
ABSENT:** Mr. Jack Bell

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Asst. Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Ed Swartwout, MS Asst. Principal/AD
Dr. Jill Rich, Donnelly Principal
Ms. Jessica Bowerman, Brookside Principal
Ms. Sydelle Steward, HS Principal
Ms. Laura Karlson, MS Principal
Mr. Ralph Schuldt, Director of Facilities
Ms. Shannon Hogan, SVTA Representative
Ms. Margaret Collins, Teacher
14 Students
2 Parents

Mrs. Mary Haskell, Board President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mrs. Burkhardt, to accept into record the attendance for the March 20, 2024, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeases)

APPROVAL OF MINUTES – Mrs. Burkhardt made a motion, seconded by Mr. Remza to approve the minutes of the February 21, 2024, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeases)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORT – Mrs. Vimislik made a motion, seconded by Mr. Remza, that the Board acknowledges receipt of the February financial reports.

Upon vote, the motion was approved unanimously. (6 yeases)

SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that she attended a meeting with DA Battisti, the Sheriff's Department, and local police regarding the rise in youth violence. She said that the district has purchased solar eclipse glasses for all students and staff for the April 8 solar eclipse, and there will be an early dismissal for students: elementary at 11:30 and secondary at 12:30. She announced that capital project work on the baseball and softball fields has begun, and that those teams will be dispersed throughout the local parks for spring games and

practices. She reminded the board that the Joint Dinner will be next Wednesday, and the April Board of Education Meeting will be on Monday, April 22, with an Audit Committee Meeting prior to the meeting at 5 p.m.

Presentation – Mock Trial – High School – Will Kumpon spoke on behalf of the Mock Trial Team. He said that last night their mock trial was at the Federal Court House where they won against the Binghamton City School District which moves them onto the next round. He said that this is all set up by the New York State Bar Association, and the skills that are taught are: public speaking, critical thinking, teamwork, memorization, and analytical skills.

Presentation – Credit Recovery – High School – Mrs. Steward spoke about the Credit Recovery program that has been in place for the past three years. She said that they look at the students who are failing one or more classes, with a quarter average less than 65, and they put them into structured study halls. She said that they can enter and exist out of those study halls in five-week increments. She said that those still failing get an additional recovery period. If still failing after that, they go into full credit recovery. She reported that last year they had 143 students failing one or more classes after the first quarter, and this year they have 55 students failing one or more classes after the first quarter, so the program is working year over year.

Resolutions – Mrs. Howe made a motion, seconded by Mrs. Vimislik, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 9 services recommended on the CPSE list dated 3/1 – 3/8/24
- Authorize the 28 services recommended on the CSE list dated 2/14 – 3/6/24

Retirements – that the following retirements be approved:

<u>Name</u>	<u>Position / Years of Service</u>	<u>Effective Date</u>
Herman Tio	School Psychologist 1993 – 2024 (31)	7/5/24
Jodie Bealo	Teacher Aide 1999 – 2024 (25)	6/30/24
Karen Mullins	Secretary to the Superintendent 2004 – 2024 (20)	11/15/24

Leave of Absence Extension – that Lorraine Buckley, High School teacher, be granted an extension to her leave of absence through March 14, 2024.

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Payton Lloyd	Substitute Teacher – Uncertified	As Per Contract	3/21/24
Chelsea Stone	Substitute Teacher – Uncertified	As Per Contract	3/21/24
Karyn Palmer	Substitute Teacher – Uncertified	As Per Contract	3/21/24

SAT Advisors – that Elizabeth Stratka and Jessica Wright be approved to teach SAT review classes for the 2023-24 school year at stipend of \$1,000 each.

Extended Season Coaching Payment – that the following coaches be paid for an extended winter coaching season:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Grace Tabeek	4 weeks extended season head coach	As Per Contract
Matthew Schneider	2 weeks extended season head coach	As Per Contract
Chad Freije	1 week extended season head coach	As Per Contract

Stipend – Director of School Facilities & Operations – that Ralph Schuldt, Director of School Facilities & Operations, be paid a monthly stipend in the amount of \$500, starting on March 22, 2024, through the completion of Phase II of the Capital Improvement Project, for additional responsibilities related to the Capital Improvement Project.

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2110.130-05-202	A 2110.140-99-990	\$30,000.00
A 2110.130-06-203	A 2110.140-99-990	\$30,000.00
A 2110.120-04-201	A 2110.140-99-990	\$25,000.00

A 2259.150-99-306	A 2110.140-99-990	\$15,000.00
A 2110.142-99-990	A 2110.140-99-990	\$30,000.00
A 5510.200-07-650	A 1621.200-10-130	\$119,880.62
A 5540.515-07-650	A 2250.472-99-400	\$32,000.00

Disposal – Café Equipment – Whereas, the Susquehanna Valley District has a Hobart Stand Mixer with tag #000421, and a General Meat Slicer with tag #000539, that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and third if they cannot be sold or donated to dispose of them as trash or recycled.

School Policies – 2nd Reading –

- that the new School Policy #3140, Flag Display, be approved effective March 20, 2024.
- that the new School Policy #3421, Title IX and Sex Discrimination, be approved effective March 20, 2024.
- that the new School Policy #5411, Procurement of Goods and Services, be approved effective March 20, 2024.
- that the new School Policy #5412, Alternative Formats for Instructional Materials, be approved effective March 20, 2024.
- that the new School Policy #6120, Equal Employment Opportunity, be approved effective March 20, 2024.
- that the new School Policy #6190, Workplace Violence Prevention Policy Statement, be approved effective March 20, 2024.
- that the new School Policy #7212, Response to Intervention (RtI) Process, be approved effective March 20, 2024.
- that the new School Policy #7350, Timeout and Physical Restraint, be approved effective March 20, 2024.
- that the new School Policy #7440, Student Voter Registration and Pre-Registration, be approved effective March 20, 2024.
- that the new School Policy #7630, Committee on Special Education (CSE) Committee on Preschool Special Education (CPSE), be approved effective March 20, 2024.
- that the new School Policy #8130, Equal Education Opportunities, be approved effective March 20, 2024.

Upon vote the motion was approved unanimously. (6 yeases)

Small Capital Project – Mr. Leighton made a motion, seconded by Mrs. Burkhardt that the following resolution be approved: The District has received a cost proposal from Smith Site Development, LLC for the 2023/2024 Small Capital Improvements Project at the High School, for doors and window replacement, pursuant to the TIPS RCSP 230104 cooperative contract. Upon the advisals of the District’s consulting architects that the quote of Smith Site Development, LLC, as confirmed in its letter to the District dated February 14, 2024, meets all required specifications, it is hereby

RESOLVED that Smith Site Development, LLC be awarded the contract for the 2023/2024 Small Capital Improvements Project– SED NO. 03-06-01-06-0-006-022 at the High School for a sum not to exceed \$85,000 and the Board President or her designee is authorized to execute said contract on behalf of the District.

Upon vote the motion was approved unanimously. (6 yeases)

Scheduling Annual District Meeting – Bus Proposition – Mr. Remza made a motion, seconded by Mrs. Howe that the following resolution be approved:

Resolution of the Board of Education that the Annual meeting of the District to be held on May 21, 2024, between the hours of 12:00 p.m. and 8:00 p.m., and the District Clerk is directed to take all necessary steps to arrange for the publishing of the notice of such meeting and all required actions associated therewith. The purpose of the Annual Meeting shall be to vote on the annual district budget for the school year commencing July 1, 2024, and ending June 30, 2025, and to elect three members of the Board of Education for a term of three (3) years commencing on July 1, 2024, to fill the positions of the following Board members whose terms are expiring: Jack Bell, Mark Leighton and Ryan Remza, and to vote on the following school bus proposition:

Shall the Board of Education of the Susquehanna Valley Central School District be hereby authorized to purchase three (3) 72 passenger school buses and one (1) 60 passenger wheelchair school bus, including incidental equipment, expenses, and preliminary costs at an aggregated maximum estimated cost of \$706,000, and said amount or so much

thereof as may be necessary, shall be raised by a levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued.

Upon vote the motion was approved unanimously. (6 yeses)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker spoke on Ms. Kacyvenski's behalf regarding the superintendent's conference day held on March 14. She stated that Roseanne Bayne presented on equity initiatives focusing on conscience and unconscious biases. She said that they worked on collaborative sessions in the afternoon.

BOARD OF EDUCATION DEVELOPMENT REPORT – Mr. Leighton and Mrs. Howe stated that they attended the Legislative Breakfast and gave a brief update.

VOICE OF THE ADMINISTRATORS – Dr. Rich reported that Donnelly finished their food drive with over 1200 non-perishable items collected. She said that the High School students came to Donnelly to work with the students and mentor them. She stated that the Building Leadership Teams were working on the strategic plan and Cubs Club. She thanked Mrs. Pilotti and the Odyssey of the Mind team who came in third place and will be going to states.

Mrs. Bowerman reported that the fourth and fifth graders recently had their swim unit; that they had a guest reader, Mark Bordeaux, come and read to the students.

Mrs. Karlson said that the music students recently went to the mall for Music in Our Schools. She reported that Dan Kosick, Middle School social worker, was asked to be the keynote speaker at CV for Wellness Day.

Mr. Schuldt gave a brief update on the capital project stating that the fieldwork started on March 3 and Brookside work will begin the end of June.

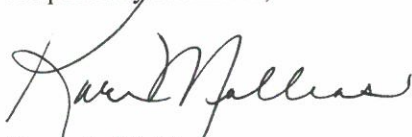
Mrs. Steward congratulated the Mock Trial team for their win against Binghamton as they moved forward to the next round. She said that 88 High School students went to Donnelly to be mentors. She said that Work Force Wednesdays continue to be a success and thanked the many companies that have participated. She said that next week will be the military branches.

VOICE OF THE PUBLIC #2 – Jason and Gretchen Mahler spoke to the board about their daughter playing modified lacrosse through a merger with Binghamton City School District.

MOTION TO ADJOURN – Mrs. Vimislik made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:17 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk